**Structural elements of article**

**Preprint and requirements for submission**

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| --- | --- |
| **Article title** | **Title of Article:**  (Times New Roman Bold, size 14, centered)  **Subtitle of Article**  (Times New Roman Bold, size 14, centered) |
| **Line spacing** | Throughout the paper: line spacing – 1.5  Other parts (title, info about authors, abstract, references) – 1.0 |
| **Information about author(s)** | Name and Surname (font Times New Roman, bold, size 12 pt, left aligned);  *academic degree*;  *academic position*;  *place of employment*;  *mail and email addresses*;  *contact phone number*;  ORCID ID (personal code, which can be obtained by filling in the form at the link: https://orcid.org/register). |
| **Headings Subheadings** | **INTRODUCTION** (Subhead 1: Times New Roman, Size 12, UPPERCASE, Bold)  **Issues, Controversies, Problems** (Subhead 2: Times New Roman, Size 12, Title Case, Bold)  *Issues, Controversies, Problems* **(***Subhead 3: Times New Roman, Size 12, italic*) |
| **Abstract with keywords** | **ABSTRACT (Subhead 1: Times New Roman, bold, size 12, UPPERCASE)**  *Your article must include an abstract, consisting of* ***up to 200 words****, which provides readers with an overview of the content of your paper. It is important that your abstract clearly states the purpose of your paper and summarizes the content. Do not use first or second person (I, me, my, we, us, our, you...). Instead use “this paper” or “the authors”.*  Font of abstract’s text: *Times New Roman, italic, size 12 pt,*  **Keywords** – *list of keywords in alphabetical order (font Times New Roman, bold, italic, size 12 pt)* |
| **Article** | Page format A4, line spacing – 1.5.  Indentation – 10 mm. Margins: left – 20 mm, right - 20 mm top – 20 mm, bottom – 20 mm.  Font – Times New Roman, size 12 pt.  ***The suggested structure of the article:***  - **Introduction** (the relevance of compulsory coverage)  - **Background** (analysis of recent research and publications);  **- Methodology**;  - **Subtitles** to the content of the study (1-3);  - **Conclusions** and **prospects** for further research.  Tables and other non-text objects should be numbered, placed inside the text, in the center – the figures (e.g., Figure 1, ...); above the table (e.g. Table 1 ...). |
| **Making References in the text** | Please follow general instructions of the UCU Press  Font: Times New Roman, size 10 pt. |
| **Number of characters in the text excluding references** | 20 000 – 40 000 |